



SAN IGNACIO
UNIVERSITY
MIAMI, USA

Date		Credits	3
Course Title	Business Law I	Course Number	BUL 2241
Pre-requisite (s)	GEB 1011	Co-requisite (s)	None
Hours	45		

Place and Time of Class Meeting

San Ignacio University
3905 NW 107 Avenue, Suite 301
Miami, FL 33178

Name and Contact Information of Instructor

Book required

(San Ignacio University recognizes the use of the textbook in the classroom as part of the educational methodology and strategy applied in diverse materials. The textbook is part of the curriculum and is used to reach the student in an effective manner in the classroom. Every student is expected to acquire and use the textbook.)

The Legal Environment of Business, Text and Cases, 8th Edition
Cross & Miller
©2012 | Cengage Learning | Published: 2012
ISBN: 0538453990 | ISBN-13: 9780538453998

Classroom expectations for students

Attendance Policy

Students are expected to attend all scheduled university classes for the courses that they are registered for and to achieve the goals set forth by each class instructor. Attendance is taken daily. Enrolled students are permitted no more than **2** “free” absences in one semester. Students missing **3-5** classes over the course of the semester will receive a one-letter grade deduction from their final course grade; missing more than **6** classes will result in failure of the course regardless of grade average. It is the student's responsibility to arrange to make up work missed because of an absence.



Student Tardiness Policy

A student is considered tardy/late if he/she comes to class 15 minutes late. With three tardies the student accumulates one full absence. If the student misses half of the class period, it is a full absence. When a student has more than 6 tardies, the instructor will contact the San Ignacio University Coordinator of Student Affairs and Academic Department and request an intervention session with the student. The goal of the intervention session is to develop and implement an intervention program to help students learn new ways to save and manage time.

NOTE: Plagiarism is defined as the use, without proper acknowledgment, of the ideas, phrases, sentences, or larger units of discourse from another writer or speaker. Plagiarism includes the unauthorized copying of software and the violation of copyright laws. Students who commit plagiarism will obtain a grade of “Failure” on their exam or assignment.

Course Description (must correspond exactly to Catalog description)

The purpose of this course is to introduce students to business and its legal environment including the court system and the international system. Among the topics studied we have: constitutional law, administrative law, criminal law, international law, tort law, labor law and environmental law.

Learning Objectives

At the end of this course student will be able to:

- To obtain a clear understanding of the American legal system
- Develop and understanding of the philosophies of law, the court system, alternative dispute resolutions, ethics and business decision making.
- To explore the sources of law including constitutional law, common law, statutory law and administrative law.
- Identify criminal law, civil law, contracts, torts, business organizations, intellectual property, and employment law as well as other areas of law that are included in the legal environment of business

Topical Outline and Schedule

DATE	WEEK 1
SPECIFIC OBJECTIVES	<ul style="list-style-type: none"> • Describe the course. • Examine business activities and the legal environment • Identify the various laws that affect a single business transaction

	<ul style="list-style-type: none"> • Discuss ethics and its involvement on business decision making • Define the primary and secondary sources of American law • Examine sustainability and how it is encouraged by federal environmental laws • Analyze the procedural differences between an Action at Law and an Action in Equity • Identify the Judiciary’s role in American Government • Examine the basic requirements related to jurisdiction, venue and standing to sue • Examine the different types of Courts • Identify the State and Federal Court Systems and its tiers • Discuss the geographic boundaries of the U.S. Courts of Appeals and U.S. District Courts • Examine Pretrial Procedures: Pleadings, Pretrial Motions, Discover, Pretrial Conference and Jury selection
TOPIC (S)	<ul style="list-style-type: none"> • Discussion of Syllabus • Define Stare Decisis and legal reasoning • Examine the different forms of legal reasoning • Study the Common Law Tradition concept summary • Discover the schools of jurisprudential thought and its effect on judicial decision making • Examine legal realism and its pragmatic approach to law • Identify the various Classifications of Law • Discuss how to find the primary sources of law • Describe case titles and terminology • Recognize the approach of reading and understanding case law • Review Trial Procedures: Opening Statements, Examination of Witnesses, Closing Arguments, Jury Instructions and Verdict <p>Discuss Library Orientation Course, Instructor to verify completion</p>
LEARNING ACTIVITIES	<p>Discussion of Syllabus</p> <ul style="list-style-type: none"> • Discuss chapter topics of the different Sources of American Law, Court System, Judicial Requirements and Procedures • Group discussion of Case
HOMEWORK & ASSIGNED READINGS	<p>Review the Syllabus</p> <p>Complete the Library Orientation Course. Instructor to verify completion.</p> <p>Homework: Read Chapters 1-2 pp.2-56 Complete assignment found on top of p.26 1-4 One page response on p. 31 Extended Case 2.1</p>
DATE	WEEK 2

SPECIFIC OBJECTIVES	<ul style="list-style-type: none"> • Recognize the search for Alternatives to Litigation • Identify alternative dispute resolution • Examine the different forms of Negotiation and Mediation • Discuss arbitration and how it differs from the other forms of ADR • Study the Basic Differences in the Traditional forms of ADR • Define the Federal Arbitration Act • Examine Business Ethics and how it plays an important role in today's corporate world • Define moral minimum and its impact on ethical business decision making • Recognize the importance of Ethical Leadership • Identify buybacks and its impact on the U.S. • Recognize the two fundamental approaches to Ethical Reasoning • Examine Business ethics on a global level
TOPIC (S)	<ul style="list-style-type: none"> • Discuss the Arbitration Process • Examine the Enforcement of Agreements to Submit to Arbitration • Identify defects and disadvantages of Arbitration • Differentiate the different ADR forums • Contrast Nonprofit, For-Profit and Online Organizations • Define International Dispute Resolution • Examine Arbitration Clauses • Recognize effective ways of creating Ethical Codes of Conduct in the workplace • Discuss the Sarbanes-Oxley Act • Examine Ethical Transgressions made by Financial Institutions • Discuss the philosophical theory of Utilitarianism • Study Corporate Social responsibility and comparing the Stakeholder approach and Corporate Citizenship • Recognize the six basic guidelines of ethical business decision making established by the George S. May International Company <p>Discuss Final Class Project & Presentation, List of Topics</p>
LEARNING ACTIVITIES	<p>Participate in a forum. Group discussion Engage in instructor led group activity</p>
HOMEWORK & ASSIGNED READINGS	<p>Homework: Read Chapters 3-4 pp.57-94 Extended Case 3.2 on p.66 Questions 1-2 Extended Case 4.2 on p.80 Questions 1-2</p>
DATE WEEK 3	
SPECIFIC OBJECTIVES	<ul style="list-style-type: none"> • Identify Constitutional Powers of Government • Explain the influence of the Bill of Rights in the Business world



	<ul style="list-style-type: none"> • Examine the separation of the National Government’s Powers • Recognize the Commerce Clause and its impact on business • Discuss the Supremacy Clause and Federal Preemption • Define the Taxing and Spending Powers • Examine the role the Bill of Rights plays on business • Discuss the protections guaranteed by the Bill of Rights • Identify Administrative Law and its Practical Significance • Review the Administrative Procedure Act • Define Judicial Deference to Agency Decisions • Examine Public Accountability and the Freedom of Information Act
TOPIC (S)	<ul style="list-style-type: none"> • Examine the Freedom of Religion and the two parts of the constitutional provision • Discuss establishment clause and free exercise clause • Define the Fourth Amendment and its role on Searches and Seizures • Identify Self-Incrimination • Examine Due Process and Equal Protection • Compare and contrast Procedural Due Process and Substantive Due Process • Recognize Privacy Rights and how Federal Statutes affect them • Study Enforcement and Adjudication <p>Discussion of student topic selection, library research, tentative bibliography</p>
LEARNING ACTIVITIES	<ul style="list-style-type: none"> • Discussion of chapter topics • Case Review • Group discussion • Read article in pair-share activity and share findings
HOMEWORK & ASSIGNED READINGS	<p>Investigate concepts and kinds of objectives. Library Research. Develop Tentative Bibliography Due: Project Topic Due: Tentative Bibliography Homework: Read Chapters 5-6 pp.98-136 Examine Cases 5.1-3 and Answer Questions Examine Cases 6.1-3 and Answer Questions</p>
DATE	WEEK 4
SPECIFIC OBJECTIVES	<ul style="list-style-type: none"> • Define Civil and Criminal Law and their key differences • Identify when criminal acts have a basis for civil liability • Recognize the two classifications of crime: Felonies and misdemeanors • Examine the Civil Lawsuit and Criminal Prosecution for Same Act • Define the two elements of Criminal Liability • Discuss Corporate Criminal Liability • Define International Law and its sources

	<ul style="list-style-type: none"> • Examine the Common Law and Civil Law Systems • Identify International Principles and Doctrines
TOPIC (S)	<ul style="list-style-type: none"> • Identify the five broad categories of types of crimes: violent, property, public order, white-collar and organized crime • Examine the various defenses to criminal liability • Identify the major procedures stages in a Criminal Case • Discuss several cyber activities that constitute for Cyber Crime • Discuss International Business, including exporting and manufacturing • Recognize the regulation of specific business activities • Examine U.S. Laws in a Global Context <p>Due: Project Topic Due: Tentative Bibliography</p>
LEARNING ACTIVITIES	<ul style="list-style-type: none"> • Discussion of chapter topics • Case Review • Group discussion
HOMEWORK & ASSIGNED READINGS	<p>Continue research and work on final project</p> <p>Homework: Read Chapters 7-8 pp.137-179 Complete exercises on Cases 7.2-3 on pp. 151-153 Complete exercises on Cases 8.1-2 on pp.169-171</p>
DATE	WEEK 5
SPECIFIC OBJECTIVES	<p>EXAM I</p> <ul style="list-style-type: none"> • Identify Commercial Environment and the formation of Contract • Discuss the types of Contract Law • Recognize Enforceable, Voidable, Unenforceable and Void Contracts • Examine the different types of Contracts • Discuss the methods of Termination of an Offer • Identify the two parts of a Consideration
TOPIC (S)	<ul style="list-style-type: none"> • Discuss contractual capacity • Examine the legality necessary for a contract to be considered valid • Recognize Contracts Contrary to Public Policy • Examine voluntary consent and Mistakes of Fact vs. Mistakes of Value • Discuss Fraudulent Misrepresentation • Recognize the Statute of Frauds • Examine the Principle of privity of contract and Third Party Rights • Discuss third party beneficiaries
LEARNING ACTIVITIES	<ul style="list-style-type: none"> • Discussion of chapter topics • Case Review • Group discussion



HOMEWORK & ASSIGNED READINGS	Continue research and work on final project Homework: Read Chapter 9 pp.184-212
DATE	WEEK 6
SPECIFIC OBJECTIVES	<ul style="list-style-type: none"> Analyze Contract Performance, Breach and Remedies Examine how contracts are discharged by performance Identify types of Performance Discuss Discharge by Agreement and Discharge by Operation of Law Recognize the five types of Contract Discharge Discuss Remedies for Breach of Contract
TOPIC (S)	<ul style="list-style-type: none"> Examine Scope of Article 2 – The Sale of Goods Define sale, goods and merchant Identify Scope of Article 2A – Leases and the Formation of Sales and Lease Contracts Recognize Title, Risk and Insurable Interest Discuss the Performance of Sales and Lease Contracts Examine Sales and Lease Warranties, E-Contracts, and International Sales Contracts
LEARNING ACTIVITIES	<ul style="list-style-type: none"> Discussion of chapter topics Read article Group discussion
HOMEWORK & ASSIGNED READINGS	Read Chapter 10-11 pp. 213-267 Complete Case Assignment 10.1-3 pp.215, 221 and 227 Complete Case Assignment 11.2 p.249 Write a Contract of Sale for a Product or Service and include clauses (3 page minimum)
DATE	WEEK 7
SPECIFIC OBJECTIVES	<ul style="list-style-type: none"> Identify the basis of Tort Law Examine Intentional Torts against Persons and contrast to Business Torts Discuss Intentional Torts against Property Contrast Trespass to Land and Trespass to Personal Property Analyze the impact of Negligence on Tort Law Examine different types of Defenses to Negligence

TOPIC (S)	<ul style="list-style-type: none"> • Recognize Special Negligence Doctrines and Statutes and Cyber Torts • Discuss how to identify the Author of Online Defamation • Examine the Liability of Internet Service Providers • Define Strict Liability and Product Liability • Examine Strict Product Liability • Review requirements for Strict Product Liability • Discuss Product Defects • Identify Defenses to Product Liability • Study of Market-Share Liability
LEARNING ACTIVITIES	Discussion Engage in instructor led group activity
HOMEWORK & ASSIGNED READINGS	Continue research and work on final project Homework: Read Chapter 12-13 pp.268-307 Complete Case Assignment 12.2 p.283 Complete Case Assignment 13.1 p.298
DATE WEEK 8	
SPECIFIC OBJECTIVES	<ul style="list-style-type: none"> • Examine Intellectual Property and Internet Law • Define Trademarks and Related Property • Discuss Patents and Cyber Marks • Define Copyrights and Copyrights in Digital Information • Examine Trade Secrets • Identify Creditor-Debtor Relations and Bankruptcy • Discuss Laws that Assist Creditors
TOPIC (S)	<ul style="list-style-type: none"> • Recognize Suretyship and Guranty and Protection that exists for Debtors • Examine Bankruptcy Law and review Bankruptcy Relief under Chapter 12 and Chapter 13 • Compare Forms of Bankruptcy Relief including liquidation, reorganization and adjustment
LEARNING ACTIVITIES	Discussion Engage in instructor led group activity Read article
HOMEWORK & ASSIGNED READINGS	Continue research and work on final project Homework: Read Chapters 14-15 pp.308-356 Complete Case Assignment 14.3 p.322 Complete Case Assignment 15.3 p.352
DATE WEEK 9	
SPECIFIC	<ul style="list-style-type: none"> • Examine Mortgages and Foreclosures and post-Recession

OBJECTIVES	<ul style="list-style-type: none"> • Discuss Real Estate Financing Law • Identify the different types of Mortgages • Examine Home Equity Loans
TOPIC (S)	<ul style="list-style-type: none"> • Discuss Creditor Protection and important Mortgage Provisions • Study the Truth-in-Lending Act and the Required Disclosures • Define the Protection for High-Cost Mortgage Loan Recipients • Review programs and laws that have been established to avoid Foreclosure • Discuss the organization form of Sole Proprietorship • Define the Advantages and Disadvantages of Sole Proprietorship • Review the different types of Franchises and the Laws Governing Franchising • Identify Franchise Contract and Termination • Discuss Partnerships and how to identify when it exists • Examine Entity versus Aggregate • Define Tax Treatment of Partnerships • Review Terms Commonly Included in Partnership Agreement • Discuss Duties and Liabilities of Partners and Dissociation of a Partner
LEARNING ACTIVITIES	<ul style="list-style-type: none"> • Analysis of the examples raised in class. • Engage in instructor led group activity
HOMEWORK & ASSIGNED READINGS	<p>Continue research and work on final project</p> <p>Homework: Read Chapters 16-17</p> <p>Complete Case Assignment 16.1 p. 364</p> <p>Complete Case Assignment 17.2 p. 386</p>
DATE	WEEK 10
SPECIFIC OBJECTIVES	<ul style="list-style-type: none"> • Identify Limited Liability Company and Taxation, Nature, Formation of LLC • Define the articles of organization and the proper formation of a business name • Discuss the jurisdictional requirements of a LLC • Examine the differences between LLC's and a corporation • Study the advantages and disadvantages of a LLC • Review the nature and classification of corporations, including corporate personnel • Define corporate earnings and taxation • Examine torts and criminal acts within a corporation • Study corporate powers and the order of priority used is conflict arises in various documentation within a corporation
TOPIC (S)	<ul style="list-style-type: none"> • Recognize the management principles of an LLC and how an operating agreement can assist organization if it is dissolved on death or departure of a member

	<ul style="list-style-type: none"> • Discuss the General Operating procedures of a LLC • Examine the Fiduciary Duties of LLC Managers • Identify how a Dissociation and Dissolution of an LLC occurs • Analyze the hybrid form of business of limited liability partnership (LLP), including the formation and liability. • Compare and contrast Traditional and Limited Partnerships and its different characteristics • Examine the corporate formation and the preliminary promotional activities • Identify the four basic steps to incorporation and examine improper incorporation • Discuss express and implied powers as well as Ultra Vires Doctrine • Define the factors that lead courts to pierce the corporate veil • Examine the Alter-Ego theory • Identify the roles of corporate directors, officers and shareholders within a corporate entity. • Study the Director's Management Responsibilities • Identify the duties and liabilities of Directors and Officers • Compare and contrast the major forms of business
LEARNING ACTIVITIES	<ul style="list-style-type: none"> • Discussion • Analysis of the examples raised in class. • Engage in instructor led group activity
HOMEWORK & ASSIGNED READINGS	<p>Continue research and work on final project</p> <p>Homework: Read Chapters 18-19</p> <p>Complete Case Assignment 18.1-2 pp.403-405</p> <p>Complete Case Assignment 19.1-2 pp. 425, 428</p>
DATE	WEEK 11
SPECIFIC OBJECTIVES	<p>MIDTERM EXAM II</p> <ul style="list-style-type: none"> • Examine agency relationships and their formation • Identify the duties and rights of agents and principals • Recognize the scope of agent's authority • Compare and contrast employer-employee relationships vs. employer-independent contractor relationships • Examine the criteria used by courts for the determination of employee status • Identify the method of formation of an agency relationship
TOPIC (S)	<ul style="list-style-type: none"> • Discuss the four ways an agency relationship may arise: agreement of parties, ratification, by estoppel and by operation of law • Review Agent's duties to the Principal • Examine the principal's duties to the agent • Identify the rights and remedies of agents and principals

	<ul style="list-style-type: none"> • Review the scope of agent’s authority and how it can be express or implied • Recognize emergency powers and when to use it • Examine the liability for contracts and the three types of principals: disclosed, unidentified and undisclosed • Identify the five methods of termination of agency relationship and its respective rules
LEARNING ACTIVITIES	<ul style="list-style-type: none"> • Discussion • Engage in instructor led group activity • Pair-share activity
HOMEWORK & ASSIGNED READINGS	<p>Due: First Draft of Final Project</p> <p>Read Chapter 20</p> <p>Complete Case Assignment 20.2 p. 456</p>
DATE	WEEK 12
SPECIFIC OBJECTIVES	<ul style="list-style-type: none"> • Discuss employment relationships • Define employment at will and exceptions to the law • Examine wage and hour laws • Recognize the term whistleblowing and the Whistleblower Protection Act of 1989 • Identify wrongful discharge • Review Child Labor laws, minimum wages, overtime provisions all under the Fair Labor Standards Act • Examine Employment Discrimination and how the EEOC monitors compliance • Identify Title VII of the Civil Rights Act of 1964 • Study intentional and unintentional discrimination • Examine the different types of discrimination • Discuss constructive discharge and how it can be proved • Review Sexual Harassment and its different forms • Examine discrimination based on age and how it is prohibited under the Age Discrimination in Employment Act of 1967 • Review procedures under ADEA • Examine Discrimination of Disability and reasonable accommodation • Review Affirmative Action and its role in schools
TOPIC (S)	<ul style="list-style-type: none"> • Identify laws pertaining to employee layoffs • Discuss the Worker Adjustment and Retraining Notification Act and its requirements • Examine the Family and Medical Leave Act in regards to coverage, benefits and protections • Recognize employer violations of the FMLA and the various remedies

	<p>they must provide</p> <ul style="list-style-type: none"> • Discuss worker health and safety • Review the Occupational Safety and Health Act which is administered by OSHA • Examine Worker's Compensation Laws and its requirements • Identify income security: Social Security and Medicare • Review unemployment compensation, COBRA and Employer-Sponsored Group Health Plans • Review of Employee Privacy Rights and how it is affected by electronic monitoring
LEARNING ACTIVITIES	<p>Discussion Engage in instructor led group activity</p>
HOMEWORK & ASSIGNED READINGS	<p>Read Chapters 21-22 Complete Case Assignment 21.2 p.480 Complete Case Assignment 22.2 p.501</p>
DATE	WEEK 13
SPECIFIC OBJECTIVES	<ul style="list-style-type: none"> • Examine Immigration Law and what role the Immigration Reform and Control Act plays in enforcing the laws • Define I-9 employment verification and penalties an employer may be subject to • Discuss the types of visas such as I-551, H-1B, Labor Certification and H-2, O, L and E Visas • Examine the areas of Consumer Law regulated by Statutes • Define deceptive advertising
TOPIC (S)	<ul style="list-style-type: none"> • Examine Federal Labor Laws • Discuss basic unfair labor practices as defined by the National Labor Relations Act • Identify the rights of nonunion employees • Review bait-and-switch advertising and online deceptive advertising • Discuss FTC actions that are taken against deceptive advertising • Identify regulations regarding telemarketing and fax advertising • Examine labeling and packaging laws • Define Consumer Health and Safety laws
LEARNING ACTIVITIES	<ul style="list-style-type: none"> • Discussion • Analysis of the examples raised in class. • Engage in instructor led group activity
HOMEWORK & ASSIGNED READINGS	<p>Editing & Revision of Final Project Read Chapters 23-24 Complete Case Assignment 23.2 p.522 Complete Case Assignment 24.2 p.542</p>
DATE	WEEK 14

SPECIFIC OBJECTIVES	<ul style="list-style-type: none"> • Examine environmental law at the Federal State and Local level • Discuss the laws regarding Air and Water Pollution • Identify regulations in regards to toxic chemicals and hazardous wastes • Study Real Property and Land-Use control • Review Ownership and other interests in Real Property • Identify the limitations on the rights of property owners • Review Land-Use Control and Zoning laws • Study market power and goals of Antitrust Law • Examine Common Law and Restraint of Trade • Review the origins of Federal Antitrust Legislation and Federal Response
TOPIC (S)	<ul style="list-style-type: none"> • Examine Major Federal Environmental Statutes and their purpose • Discuss the Clean Water Act and the elements under the permit system • Identify violations of the Clean Water Act • Discuss the purpose of the Superfund and its four primary elements • Examine the terms of transfer of ownership and the steps involved in the Sale of Real Estate • Discuss Zoning Law exceptions and special incentives • Define the major Federal Antitrust Laws and the major differences between the two sections within the Sherman Act • Review the Federal Trade Commission Act • Examine the exemptions to Antitrust Enforcement • Contrast Attempted Monopolization and Monopolization
LEARNING ACTIVITIES	<ul style="list-style-type: none"> • Group discussion • Analysis of the examples raised in class. • Engage in instructor led group activity
HOMEWORK & ASSIGNED READINGS	<p>Editing & Revision of Final Project Read Chapters 25-27 Complete Case Assignment 25.3 pg.562 Complete Case Assignment 26.2 p.582 Complete Case Assignment 27.2 p.603</p>
DATE WEEK 15	
SPECIFIC OBJECTIVES	<p>Final Project Final Presentation Final Exam</p> <ul style="list-style-type: none"> • Examine Antitrust and Restraint of Trade • Identify Horizontal and Vertical Restraints • Identify the Securities and Exchange Commission • Discuss the Backward and Forward Vertical Integration • Review the Exemptions for Securities Offerings under the 1933 Securities Act

TOPIC (S)	<ul style="list-style-type: none"> • Discuss the Securities Exchange Act of 1934 • Review State Securities Laws and Corporate Governance • Examine Online Securities Fraud • Comparison of Coverage, Application and Liability under the SEC Rule 10b-5 and Section 16(b) • Discuss blue sky laws and their requirements • Review key provisions of the Sarbanes-Oxley Act of 2002 Relating to Corporate Accountability
LEARNING ACTIVITIES	<ul style="list-style-type: none"> • Discussion • Analysis of the examples raised in class. • Engage in instructor led group activity
HOMEWORK & ASSIGNED READINGS	<p>Read Chapters 28-29 Complete Case Assignment 28.2 p.617 Complete Case Assignment 29.1-3 p. 636-642</p>

Instructional Methods

In developing methodological strategies, it is best to discuss them between teachers and students in an environment of freedom and mutual agreement in order to ensure that the students make them their own and take responsibility for their execution and for attaining the goals of this course.

The following strategies may be used in this class:

1. A review of the questions at the end of each chapter.
2. Check of the reading.
3. Analysis of assigned readings.
4. Group discussions.
5. Individual and group discussions.
6. Preparation of reports.
7. Preparation of a didactic plan.
8. Carrying out a micro-class.

Additional Instructional Materials and References

- Anderson's Business Law by David P. Twomey (21st 10)
- Anderson's Business Law and The Legal Environment by David P. Twomey (21st 11)
- Business Law by Daniel V. Davidson (9th 11)

Assessment Criteria and Methods of Evaluating Students

96 – 100%	→ A
90 – 95%	→ A-
87 – 89%	→ B+
83 – 86%	→ B
80 – 82%	→ B-
77 – 79%	→ C+
73 – 76%	→ C
70 – 72%	→ C-
67 – 69%	→ D+
63 – 66%	→ D
60 – 62 %	→ D-
< 59%	→ F

Do not count on a curve!

Generally, the grades “A” through “C-” are considered passing grades. Grades “W” and “I” indicate that no grades were earned for the course. A “W” grade indicates that the student withdrew from the course. An “I” grade indicates that the student was passing the course, but failed to complete all the required course work. The instructor, in his/her discretion may grant an “I” grade instead of an “F”, pending completion of the course work by the student within a specified time arranged by the instructor and told to the student. It is the student’s responsibility to follow-up with the instructor to complete the course work. If the course work is not completed by the arranged time, the “I” grade becomes an “F”.

Distribution of Grade Elements

Homework: 15%

Exams I, II, III: 30% (10% each)

Final Presentation: 30% (15% each)

Final Research Project: 25%

Total: 100 %

Date Syllabus Was Last Reviewed: Date: 07-01-2012