

## Optional Practical Training (OPT) Request Form

SECTION 1. TO BE COMPLETED BY STUDENT	
<b>Name as in passport (Surname/Family Name, Given/First Name):</b>  	<b>Requesting:</b> <input type="checkbox"/> Pre-Completion OPT (Part time) <input type="checkbox"/> Post-Completion OPT (Full time)
<b>Have you had Practical Training before:</b> <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, when? _____	
<b>Level of Study:</b> <input type="checkbox"/> Associate <input type="checkbox"/> Bachelor's <input type="checkbox"/> Master's	<b>Major:</b>  
<b>Student Signature:</b>  	<b>Date:</b>  

**Academic Advisor Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Registrar Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**NOTE:**

- The student must also file his or her Form I-765 with USCIS within 30 days of the date the DSO enters the recommendation for OPT into his or her SEVIS record.
- During Post-completion OPT, student is dependent upon employment and cannot exceed of more than 90 days of unemployment.
- The student must report the name and address of employer to the DSO within 10 days of employment.
- The student must pursue employment in a job directly related to their field of study.